



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
Regional Office No. 1
San Fernando, La Union

January 19, 1999

Engr. Mariano V. Gonzalo
General Manager
Binmaley Water District
Binmaley, Pangasinan

Dear Engr. Gonzalo:

This pertains to the request of the Binmaley Water District for approval of its recategorization which was forwarded to this Office by the Local Water Utilities Administration.

Premised on supporting documents submitted and pursuant to the DBM-approved Manual for Local Water Districts, the Binmaley Water District is recategorized from "SMALL" to "MEDIUM" water district category and as such, the proposed staffing of eighteen (18) positions is hereby approved as follows:

No. of Positions	DBM-Approved Position Title	Salary/ Grade	Hiring Rate Per Month Pursuant to Salary Schedule (Annex "B") of NBC 458
one (1)	General Manager D	24	P18,028.00
one (1)	Administrative/General Services Officer A	16	12,206.00
one (1)	Utilities/Customer Service Assistant A	12	9,668.00
one (1)	Cashier D	10	8,605.00
one (1)	Accounting Processor A	8	7,540.00
one (1)	Accounting Processor B	6	6,585.00
one (1)	Water/Sewerage Maintenance B	6	6,585.00
two (2)	Clerk Processor C	4	5,646.00
one (1)	Utilities/Customer Service Assistant E	4	5,646.00
two (2)	Water Resources Facilities Operator C	4	5,646.00
one (1)	Administration Services Aide	4	5,646.00
three (3)	Utility Worker B	1	4,400.00

Eighteen (18) TOTAL

The implementation of the staffing herein authorized is subject to the rules and regulations prescribed in the said Manual and to the following:

1. To the availability of funds of the Binmaley Water District. For this purpose, available funds shall mean, funds net of all mandatory obligations such as, but not limited to, (a) local amortization; (b)



Tulong-tulong sa pagsubong

required reserves for rehabilitation and maintenance of the water system and others; (c) mandatory reserves/equity build-up; and (d) those that will be determined by the LWUA.

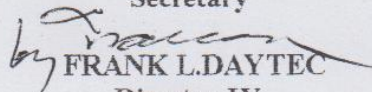
2. Funds that will be required for the purpose shall be sourced fully from the corporate funds of the Binmaley Water District and that no funding support shall be required from the National Government
3. Notwithstanding the hiring rate allowed for each of the subject positions, the management has the right to defer implementation or to partially implement same if full implementation thereof is not within the financial capability of the Binmaley Water District or will seriously impair the financial position or the earning performance of the Binmaley Water District
4. To pertinent policies, rules and regulations of the Civil Service Commission (CSC) and to the usual accounting and auditing rules and regulations.
5. To post-audit and to necessary adjustment/correction, and to refund of excess payment, if there be any, if implementation made is later found to be not in order.

Attached are two (2) copies of duly certified/validated Plantilla of Personnel for the above authorized positions. One copy shall be submitted by your Office to CSC Field Office concerned.

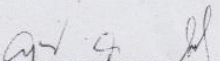
Very truly yours,

BENJAMIN E. DIOKNO

Secretary


FRANK L. DAYTEC
Director IV

cc: Mr. Emmanuel B. Malicdem
Deputy Administrator for Area Operations
Local Water Utilities Administration
P.O. Box 034, UP Post Office
Katipunan Road, Balara, Quezon City


VBK/DDN/ETM



LOCAL WATER UTILITIES ADMINISTRATION

P.O. BOX 34, U.P. Post Office, Katipunan Avenue, Balara, Quezon City

Tel No.: 920-5581 to 99; 920-56-01 Fax No: (632) 922-34-34

Administrator's Direct Line: (02) 929-61-07

LWUA Website: www.lwua.gov.ph

CERTIFICATE OF CATEGORY

In compliance with the guidelines as provided for in the DBM approved **REVISED LOCAL WATER DISTRICT (LWD) MANUAL ON CATEGORIZATION, RE-CATEGORIZATION AND OTHER RELATED MATTERS (LWD-MaCRO)**, the:

BINMALEY WATER DISTRICT

CCC No. 097

is hereby categorized as:

CATEGORY "C" WATER DISTRICT

effective March 2012

Issued this 16th day of March 2012

at the Local Water Utilities Administration
Balara, Quezon City

EDUARDO C. SANTOS
Officer-In-Charge



LOCAL WATER UTILITIES ADMINISTRATION

CERTIFICATE OF CATEGORY

In compliance with the guidelines as provided for in the DBM approved REVISED LOCAL WATER DISTRICT (LWD) MANUAL ON CATEGORIZATION, RE-CATEGORIZATION AND OTHER RELATED MATTERS (LWD-MaCRO), the :

BINMALEY WATER DISTRICT

CCC No. 097

is hereby re-categorized as:

CATEGORY "B" WATER DISTRICT

effective July 2016

Issued this 13th day of July 2016
at the Local Water Utilities Administration
Balara, Quezon City

ANDRES F. IBARRA
Administrator



REPUBLIC OF THE PHILIPPINES
KOMISYON NG SERBISYO SIBIL
(CIVIL SERVICE COMMISSION)
Civil Service Field Office
Lingayen, Pangasinan
Tel. No. 075-542-66-41

November 12, 1998

Engr. Mariano V. Gonzalo
General Manager
Water District of Binmaley
Binmaley, Pangasinan

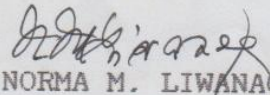
Dear General Manager Gonzalo:

Congratulations!

The Civil Service Commission has approved under CSC Resolution No. 982650 dated October 6, 1998 the accreditation of the Water District of Binmaley which grants the authority to take final action on your appointments subject however to the terms and conditions incorporated therein. We are therefore pleased to inform you that a briefing/orientation on the mechanics of the Program shall be held in your water district on November 20, 1998 at 9:00 A.M.

Our warmest regards and kindest thoughts.

Very truly yours,


NORMA M. LIWANAG
Director II

Republic of the Philippines
CIVIL SERVICE COMMISSION



WATER DISTRICT OF BINMALEY

Re: Accreditation Program
Authority To Take Final
Action On Appointments

X----- X

Certified True Copy

amg
MA. ERLINDA B. TEJIDO
Personnel Specialist II
Commission Proper Secretariat

RESOLUTION NO. 982650

Pursuant to Section 12 (16), Book V of the Administrative Code of 1987, the Civil Service Commission is empowered to delegate authority for the performance of any function to departments, agencies or offices where such functions may be effectively performed. Thus, this Commission has embarked on the Accreditation Program.

Under this scheme, the Commission delegates to qualified departments and agencies in the national and local government, including government-owned and/or controlled corporations and state universities and colleges the authority to take final action on their appointments. Hence, appointments issued by the accredited agencies are no longer submitted to the Commission for approval.

The Water District of Binmaley, Pangasinan is one of the agencies targeted for accreditation by the Civil Service Commission Regional Office No. 1.

Results of the Pre-Accreditation Audit-Follow Up show that the said Water District satisfactorily meets all the requirements for accreditation.

WHEREFORE, the Commission **RESOLVES** to grant the **Water District of Binmaley** the authority to take final action on its appointments subject to the following terms and conditions:

1. That the exercise of said authority shall be subject to Civil Service Law, rules and regulations and within the limits and restrictions of the implementing guidelines of the CSC Accreditation Program as amended (MC No. 27, s. 1994);
2. That this authority shall cover all appointments issued by the proper appointing authority for all levels of positions in the career and non-career service for which he/she is authorized by law to appoint;

3. That appointments issued for trades and crafts positions which are covered by the Skills Certification Equivalency Program (SCEP) of the Technical Education and Skills Development Authority (TESDA) and classified as Category I shall be in accordance with MC Nos. 11, 12 and 30, s. 1996;
4. That for Category II positions, the appointments for change of status from temporary to permanent, together with the required documents enumerated in MC No. 38, s. 1993, shall be submitted to the Civil Service Commission Field Office (CSCFO) concerned for the grant of appropriate eligibility before final action can be taken on them;
5. That appointments issued under this authority shall be subject to monthly monitoring by the CSCFO concerned;
6. That for purposes of immediate monitoring and records keeping, the Water District shall submit within the first fifteen (15) calendar days of each ensuing month to the CSCFO two copies of the monthly Report on Personnel Actions (ROPA) together with certified true copies of appointments acted upon;
7. That failure to submit the ROPAs within the prescribed period shall render all appointments listed therein lapsed and ineffective;
8. That appointments issued within the month but not listed in the ROPA for the said month shall become ineffective 30 days from issuance;
9. That appointments found in the course of monthly monitoring to have been issued and acted upon in violation of pertinent rules, standards and regulations shall immediately be invalidated by the CSCFO upon recommendation by the CSCFO;
10. That the appointing authority shall be accountable for all the appointments he/she issues. In case an appointment is invalidated, he/she shall be held personally liable for the payment of salaries for actual services rendered by the appointee;
11. That evaluation of the extent of observance of the terms and conditions of accreditation shall be made by the CSCFO concerned after one year of implementation; and

Certified True Copy

mailed
MA. ERLINDA S. TEJIDO
Personnel Specialist II
Commission Proper Secretariat

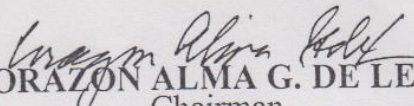
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12. That the Civil Service Commission reserves the right to withdraw anytime said authority should there be any irregularity in the exercise thereof and/or violation of pertinent Civil Service Law and Rules.

The CSCRO 1, the CSCFO-Pangasinan, the Government Service Insurance System and the Commission on Audit are hereby furnished copies of this Resolution.

This Resolution takes effect on December 1, 1998.

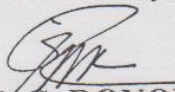
Quezon City, OCT 06 1998.


CORAZON ALMA G. DE LEON
Chairman

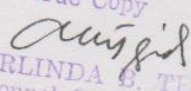

THELMA P. GAMINDE
Commissioner


JOSE F. ERESTAIN, JR.
Commissioner

Attested by:


ARIEL G. RONQUILLO
Director III

HRDO/bos/cmb/rsa
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Certified True Copy

MA. ERLINDA S. TEJIDO
Personnel Specialist II
Commission Proper Secretariat



August 2, 2013

ENGR. MARIANO V. GONZALO

General Manager
Binmaley Water District
Binmaley, Pangasinan

Dear **Manager Gonzalo:**

May we respectfully inform you that the Binmaley Water District has been granted the Revalidated Level II Accreditation under the Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) thru Resolution No. 1301162 promulgated on June 25, 2013.

We shall formally install your accreditation on **August 8, 2013** at 9:00 o'clock in the morning in a simple but meaningful rite to implement the CSC Resolution effecting the Revalidated Level II accreditation of your water district. In the process, we shall orient you on the terms and conditions of your accreditation.

In this regard, may we request you to prepare a short program for this purpose and enjoin the officials and employees to attend the said program.

Congratulations and more power!

Very truly yours,

NELSON G. SARMIENTO

Acting Director IV

PSED/NGS/HJBL/FCB/magg
Installaccredit.agencies

CC: CSFO Lingayen, Pangasinan

*In a Race to Serve
Responsive, Accessible, Courteous and Effective Public Service*



Binmaley Water District

Re: PRIME-HRM;
Revalidation of Level II
Accredited Status

Number : **1301162**

Promulgated: **25 JUN 2013**

X-----X

RESOLUTION

Pursuant to Section 12 (16), Book V of the Administrative Code of 1987, the Civil Service Commission is empowered to delegate authority for the performance of any function to departments, agencies, or offices where such function may be effectively performed.

In pursuit of its strategic objective to be recognized as Center for Excellence in Human Resource and Organization Development, the Commission enhanced the CSCAAP and PMAAP and approved the Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM).

PRIME-HRM inculcates meritocracy and excellence in the public service human resource management through a program of reward, recognition, empowerment and continuous development. Under this program, the Commission continues to capacitate agencies in the performance of their human resource management functions and recognize best practices in the various areas of human resource management. As one of the program's transitory activities, Level II accredited agencies were reassessed using the CSCAAP standards for purposes of revalidation of Level II-Accredited Status.

The **Binmaley Water District** is one of the agencies accredited by the Civil Service Commission per Resolution No. 982650 dated October 06, 1998.

The results of the Level II Revalidation Assessment conducted by CSCRO No. 1 at the **Binmaley Water District** in **May 2012** and the reassessment done in **February 2013** show that the said agency has continued to be compliant to the requirements for Level II-Accredited Status.

WHEREFORE, the Commission **RESOLVES** to revalidate the Level II-Accredited Status of the **Binmaley Water District** subject to the following terms and conditions of the PRIME-HRM:

1. That all requirements under PRIME-HRM shall be fully complied with within one (1) year from date of revalidation to maintain accreditation;

Certified True Copy:


MA. FERLY P. ENRIQUEZ
Chief Personnel Specialist
Commission Secretariat and Liaison Office
Civil Service Commission

In a Race to Serve: Responsive, Accessible, Courteous and Effective Public Service

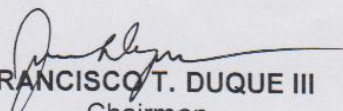
2. That the exercise of the authority to take final action on appointments shall be subject to Civil Service Law, rules and regulations in accordance with the guidelines provided in PRIME-HRM per CSC Resolution No. 1200241 dated February 1, 2012;
3. That the authority shall cover all appointments issued by the appointing authority;
4. That no appointment shall take effect retroactively;
5. That those whose appointments are temporary may be appointed on a permanent status in accordance with the revised policies on the change of status of appointments from temporary to permanent per CSC MC No. 6, s. 2007;
6. That appointments issued under this authority shall be subject to monthly monitoring by the CSCFO concerned;
7. That for immediate monitoring and records keeping, the agency shall submit to the CSCFO an electronic copy and three (3) printed copies of its monthly Report on Appointments Issued (RAI) and certified true copies of appointments issued with supporting documents on or before the 30th day of the succeeding month;
8. That appointments found in the course of monthly monitoring to have been issued and acted upon in violation of pertinent rules, standards, and regulations shall be invalidated by the CSCRO/CSCFO subject to Civil Service Law and rules;
9. That evaluation of the extent of observance of the terms and conditions of accreditation shall be done by the CSCFO concerned every two (2) years subject to revocation of the accreditation if the agency is found to have committed violation within the period of accreditation; and
10. That the agency shall be extended continuous technical assistance by the CSCRO and CSC Field Office concerned to ensure compliance with the terms and conditions of the accreditation.

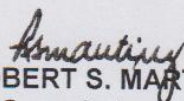
Certified True Copy:


MA. FERLY B. ENRIQUEZ
Chief Personnel Specialist
Commission Secretariat and Liaison Office
Civil Service Commission

The CSCRO No. 1/CSC Field Office – Lingayen, Pangasinan, the Commission on Audit, and the Government Service Insurance System are hereby furnished copies of this Resolution.

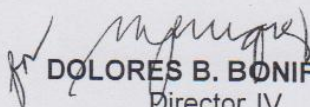
Quezon City.


FRANCISCO T. DUQUE III
Chairman


ROBERT S. MARTINEZ
Commissioner


NIEVES L. OSORIO
Commissioner

Attested by:


DOLORES B. BONIFACIO
Director IV
Commission Secretariat and Liaison Office

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Certified True Copy:

MA. FERLY P. ENRIQUEZ
Chief Personnel Specialist
Commission Secretariat and Liaison Office
Civil Service Commission



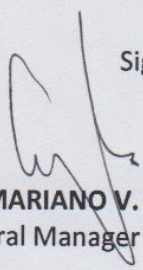
MEMORANDUM OF COMMITMENT

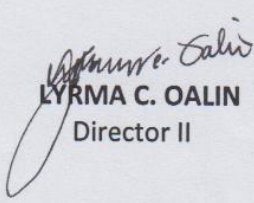
For the Effective Implementation of the
Revalidated Level II Accreditation

In cognizance of the authority granted by the Civil Service Commission to the **Binmaley Water District, Binmaley, Pangasinan** as Accredited Agency under the **PRIME-HRM Revalidation of Level II Accreditation** pursuant to **CSC Resolution No. 1301162** promulgated on June 25, 2013 and the CSC Agency Accreditation Program, I, **Engr. Mariano V. Gonzalo** as the **General Manager** of this water district do hereby commit that I shall:

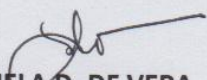
1. Carry out the delegated authority efficiently and effectively;
2. Exercise said authority in accordance with the policies on the PRIME-HRM and CSC Agency Accreditation Program and within the bounds of Civil Service Law and Rules as follows:
 - Comply with the Terms and Conditions of Accreditation;
 - Operationalize/Implement CSC-approved personnel mechanisms;
 - Ensure that Report on Appointments Issued, including a certified copy of each of the appointments with supporting documents, is submitted by the Human Resource Management Practitioner (HRMP) to the CSC, Lingayen Field Office promptly;
3. Authorize the HRMP to participate in the developmental intervention;
4. Mobilize all units/departments concerned during the Agency Scanning and conduct of personnel audit/assessment;
5. Implement the recommendations of the PRIME-HRM Team based on the results of the personnel audit/assessment;
6. Maintain and strengthen coordination with the CSC Regional Office/CSC, Lingayen Field Office;
7. Support the CSC in all HRM/HRD and related programs as partner in human resource management; and
8. Perform related tasks as head of the accredited agency.

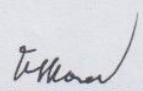
Signed this 8th day of August 2013 at Binmaley, Pangasinan.


ENGR. MARIANO V. GONZALO
General Manager


LYRMA C. OALIN
Director II

Witness:


MANUELA D. DE VERA
Division Manager C


VIRGINIA F. FLORES
Personnel Specialist II

Binmaley Water District Province of Pangasinan

is Granted the Authority
to Take Final Action on Appointments
by virtue of CSC Resolution No. 1301162
promulgated on June 25, 2013

Under the

PRIME-HRM

- Revalidated Level II Accreditation





Binmaley Water District,
Province of Pangasinan
Re: PRIME-HRM;
Level II-Accredited Status

Number : 1303052
Promulgated: 23 DEC 2013

X-----X

RESOLUTION

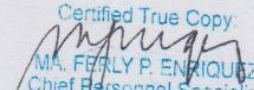
Pursuant to Section 12 (16), Book V of the Administrative Code of 1987, the Civil Service Commission is empowered to delegate authority for the performance of any function to departments, agencies, or offices where such functions may be effectively performed.

The Program to Institutionalize Meritocracy and Excellence in the Human Resource Management (PRIME-HRM) inculcates meritocracy and excellence in the public service human resource management through a program of reward, recognition, empowerment and continuous development. Under this program, the Commission empowers and continues to capacitate agencies in the performance of their human resource management functions, as well as recognize best practices in the various areas of human resource management.

The requirements for Level II-Accredited Status under PRIME-HRM include the following: a) Appointments and personnel actions conform to Civil Service Law, rules and regulations; b) HR Plan covering Organizational Profile, HR Systems, and Employee Health and Wellness is fully operational; c) Sound HR management records; and d) Human Resource Management Office/Unit meeting the required competency level.

The **Binmaley Water District, Province of Pangasinan** is one of the agencies identified for accreditation by the Civil Service Commission Regional Office No. 1 (CSC RO1).

The results of the **Comprehensive HRM Assistance, Review and Monitoring (CHARM)** conducted by CSC RO1 at the **Binmaley Water District, Province of Pangasinan** on **November 29, 2013** show that the said agency has complied with all the requirements for Level II- Accredited Status under PRIME-HRM.

Certified True Copy:

MA. FERLY P. ENRIQUEZ
Chief Personnel Specialist
Commission Secretariat and Liaison Office
Civil Service Commission

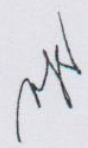
In a R. A. C. E. to Serve: Responsive, Accessible, Courteous and Effective Public Service

WHEREFORE, the Commission **RESOLVES** to grant the Level II-Accredited Status to the **Binmaley Water District, Province of Pangasinan** subject to the following terms and conditions of the PRIME-HRM:

1. That the exercise of the authority to take final action on appointments shall be subject to Civil Service Law, rules and regulations;
2. That the authority shall cover all appointments issued by the appointing authority;
3. That no appointment shall take effect retroactively;
4. That those whose appointments are temporary may be appointed on a permanent status in accordance with the revised policies on the change of status of appointments from temporary to permanent per CSC MC No. 6, s. 2007;
5. That appointments issued under this authority shall be subject to monthly monitoring by the CSCFO concerned;
6. That for immediate monitoring and records keeping, the agency shall submit to the CSCFO an electronic copy and three (3) printed copies of its monthly Report on Appointments Issued (RAI) and original CSC copy of appointments issued with supporting documents on or before the 30th day of the succeeding month;
7. That appointments found in the course of monthly monitoring to have been issued and acted upon in violation of pertinent rules, standards, and regulations shall be invalidated by the CSCRO/CSCFO subject to Civil Service Law and rules;
8. That evaluation of the extent of observance of the terms and conditions of accreditation shall be done by the CSCRO concerned every two (2) years subject to pre-termination of the accreditation if the agency is found to have committed violation within the period of accreditation; and
9. That the agency shall be extended continuous technical assistance by the CSCRO and CSC Field Office concerned to ensure compliance with the terms and conditions of the accreditation.

Certified True Copy:

MA. FERLY P. ENRIQUEZ
Chief Personnel Specialist
Commission Secretariat and Liaison Office
Civil Service Commission

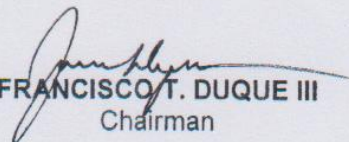


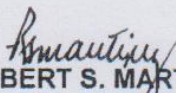
Binmaley Water District, Province of Pangasinan /p3

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The CSC RO1 and CSC Field Office – Lingayen, the Commission on Audit, and the Government Service Insurance System are hereby furnished copies of this Resolution.

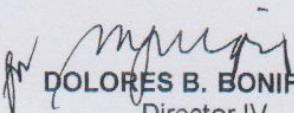
Quezon City.


FRANCISCO T. DUQUE III
Chairman

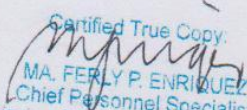

ROBERT S. MARTINEZ
Commissioner


NIEVES L. OSORIO
Commissioner

Attested by:


DOLORES B. BONIFACIO
Director IV
Commission Secretariat and Liaison Office

PPSC/APCCD/APE/ULT/MGC/arba
2013_PRIME-HRM_Accreditation
Agency Accreditation-Binmaley WD, Pangasinan, RO1
GOCC1-2013-183


Certified True Copy:
MA. FERLY P. ENRIQUEZ
Chief Personnel Specialist
Commission Secretariat and Liaison Office
Civil Service Commission



This

Certificate of Accreditation

is awarded to the

Binmaley Water District
Province of Pangasinan
(Level II Accredited Status)

for having met all the accreditation requirements of the
Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM).

The accreditation is conferred to the agency through CSC Resolution No. 1303052 dated December 26, 2013.

Given this 30th day of May 2014 in Diliman, Quezon City.


FRANCISCO T. DUQUE III, MD, MSc
Chairman


ROBERT S. MARTINEZ
Commissioner


NIEVES L. OSORIO
Commissioner